

Wednesday 20th March, 2024

Semester One Parent-Teacher Interviews Wednesday 17th April 2024

Dear Parents and Guardians,

The purpose of this letter is to inform you that the Semester One **Years F-12 Parent-Teacher Interviews will be conducted on Wednesday 17th April**. This day will be a **student-free day at the College** for all Junior, Middle and Senior School students. The interviews will be held between **8.40 a.m.** and **5:30 p.m.** Staff members will break for morning tea, lunch and afternoon tea at 10:40-11:00 a.m., 1:00-1:40 p.m. and 3:40-4:00 p.m. respectively.

Mt Hira College encourages every family to attend these interviews as they provide an important opportunity to discuss your child's progress and performance with their teachers. Junior School class teachers will conduct their parent-teacher interviews in their own classroom. Middle School and Senior School students are also expected to attend their interviews along with their parents/guardians. Middle School and Senior School interviews will take place in the **College Gymnasium**. Appointment times will run in **seven-minute** intervals.

If you would like to meet with a member of the College Leadership Team or the Wellbeing Team, please book an appointment with the relevant staff member.

All appointments will be made online through College parent Compass accounts. Please note that the booking platform will **close on 5:00pm on Tuesday 16th April 2024**.

Junior School parents, please book **two** of the seven-minute appointments in a row as the Classroom teacher will cover all CORE subjects over a 14-minute interview. When booking interviews for more than one child enrolled at the College, please be mindful to coordinate interview times so that you are able to meet with all the relevant teachers.

We look forward to your attendance at the Semester One Parent-Teacher Interviews.

Yours sincerely,



Tim Campbell
Humanities Coordinator



Dr Toni Pikos-Sallie
College Principal

Semester Two Parent-Teacher Interviews Wednesday 17th April 2024

The College will be using Compass to organise our Parent Teacher Interviews for Semester One 2024. Parents can enter the Parent Teacher Interview portal on their Compass accounts.





Specialist Interviews and Middle/Senior School appointments are strictly **7 minutes** in duration and availability is limited. **Junior School class teacher appointments will be 14 minutes** (If you make back-to-back bookings through Compass). If you require more time with a particular teacher, please arrange a separate meeting by telephoning the College on (03) 9709 0100.

STEP 1:

Go to the Compass App or login through <https://mthira-vic.compass.education/>

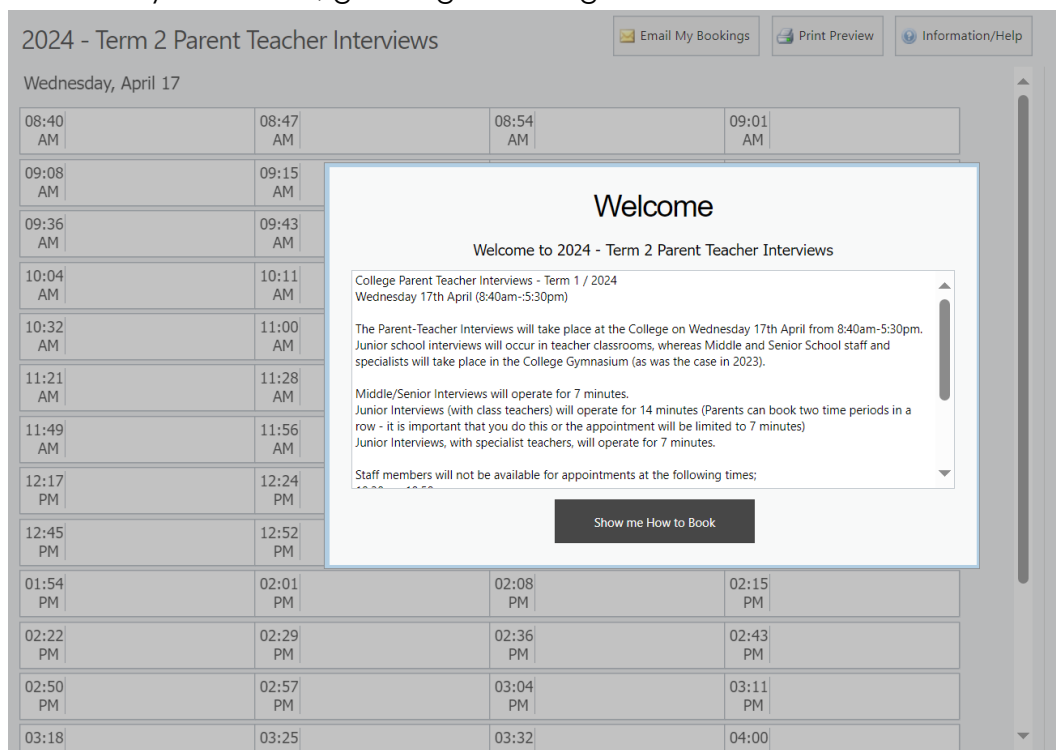
STEP 2:

Click on the **Book Parent Student Teacher Conference** link on Compass (you will need to do this separately for each of your children). **Access is located on the left hand-side of the account for each of your children.**

-  [Add Attendance Note \(Approved Absence/Late\)](#)
-  [View Academic Reports](#)
-  [Order Photos](#)
-  [Book Parent Student Teacher Conference](#)

STEP 3:

You will arrive at the below screen. You can work through the short tutorial of **show me how to book** or if you choose, go straight to filling in the boxes with the relevant teaching staff.



2024 - Term 2 Parent Teacher Interviews

Wednesday, April 17

08:40 AM	08:47 AM	08:54 AM	09:01 AM		
09:08 AM	09:15 AM	<div style="border: 1px solid #ccc; padding: 10px;"> <h3 style="text-align: center;">Welcome</h3> <p style="text-align: center;">Welcome to 2024 - Term 2 Parent Teacher Interviews</p> <p>College Parent Teacher Interviews - Term 1 / 2024 Wednesday 17th April (8:40am-5:30pm)</p> <p>The Parent-Teacher Interviews will take place at the College on Wednesday 17th April from 8:40am-5:30pm. Junior school interviews will occur in teacher classrooms, whereas Middle and Senior School staff and specialists will take place in the College Gymnasium (as was the case in 2023).</p> <p>Middle/Senior Interviews will operate for 7 minutes. Junior Interviews (with class teachers) will operate for 14 minutes (Parents can book two time periods in a row - it is important that you do this or the appointment will be limited to 7 minutes) Junior Interviews, with specialist teachers, will operate for 7 minutes.</p> <p>Staff members will not be available for appointments at the following times:</p> <p style="text-align: center;">Show me How to Book</p> </div>			
09:36 AM	09:43 AM				
10:04 AM	10:11 AM				
10:32 AM	11:00 AM				
11:21 AM	11:28 AM				
11:49 AM	11:56 AM				
12:17 PM	12:24 PM				
12:45 PM	12:52 PM				
01:54 PM	02:01 PM			02:08 PM	02:15 PM
02:22 PM	02:29 PM			02:36 PM	02:43 PM
02:50 PM	02:57 PM	03:04 PM	03:11 PM		
03:18 PM	03:25 PM	03:32 PM	04:00 PM		

STEP 4:

You will need to repeat this booking process for each of your children.